

**THOMAS LIBRARY
INTERLIBRARY LOAN
BOOK REQUEST FORM**

Please print clearly.

IL: _____

Lenders: _____, _____, _____, _____, _____

Today's date: _____

Date received: _____ from(sym) _____

Name: _____

Due Date: _____

OFFICE USE ONLY

Student: _____ Faculty: _____ Staff: _____ Dept: _____

Phone: _____ Box: _____ WIT email: _____

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1. You will be notified when book has been received. However, after 10-14 days you should ask about its status if you have not otherwise been notified.
 2. Books are picked up at the Circulation Desk. The overdue fine rate is \$.25/ day per item.
 3. **Renewal requests (one time only) must be made one week before the date due.**

_____ I have verified that this item is not available through OhioLINK/SearchOHIO at this time.

Author: _____

Title: _____

Date: _____ Edition: _____ Publisher: _____

Check here _____ if we may not request another date or edition.

If known: WORLDCAT # _____, OCLC # _____, ISBN: _____,

LCCN: _____ or ED # (if ERIC doc:) _____

If known, where may this book be found: (List OH sites first):

From what source did you learn about this book (title, date, vol., page &/or abstract #):